

**Flint District Library
August 6, 2020 Regular Board Meeting
Meeting held by Zoom, 5:30 pm**

Present: Ms. Linda Pylypiw, Mrs. Reta Stanley, Mr. Moses Bingham, Ms. Kathy Jackson, Ms. Heather Kale, Mr. Brian Larkin

Absent: Mr. Dean Yeotis

Staff: Mrs. Kay Schwartz, Mrs. Connie Palmer, Ms. Leslie Acevedo, Mr. Rick Dunning, Mrs. Julie McCullough, Mrs. Wanda Harden, Ms. Tina Hayes, Ms. Janet O'Keefe

Call to Order: Ms. Pylypiw called the meeting to order at 5:33 pm.

Approval of Agenda: Ms. Kale made a motion to approve the agenda. Mr. Larkin supported. Motion carried.

Call to Public: There were no questions or comments from the public.

Approval of 7/9/20 Annual Meeting Minutes: Mr. Larkin made a motion to approve. Ms. Kale supported. Motion carried.

Approval of 7/9/20 Regular Meeting Minutes: Ms. Kale made a motion to approve. Ms. Jackson supported. Motion carried.

Finance, Budget, and Policy Committee

Brief report by staff: No financial report will be given tonight. Plante Moran staff will conduct the audit virtually 8/24-8/28.

Review of Investment Schedule: Mrs. Palmer briefly reviewed the investment schedule for the assembled group. No action is required tonight.

Updates from Board Committees

Building Reno Committee: Courtland Center is almost completely finished, so we are now able to refocus on the Kearsley Street property. Mrs. Schwartz showed pictures of the ongoing building demo to the group. This is a very exciting process, and we hope to remain open at Courtland Center and not get shut down again due to COVID-19 concerns.

Fundraising & PR Committee: Total donations received to date are over \$11k. The 2020 Learn for Life Luncheon will be held on Monday, October 5 at 12:00 noon and it will be a virtual fundraising event involving our table hosts. Sponsorship requests have been mailed and Mrs. Rao is following up with prospective guests.

Nominating Committee: The FBE recommendation for Heather Kale will go to their Committee of the Whole next Wednesday, Aug. 12 and formal action will occur at the regular meeting on Wednesday, August 19. Both meetings will be held remotely at 6:30 pm, with link details posted on the www.flintschools.org website.

There are two finalists for the slot to be vacated by Ms. Pylypiw, and the committee will meet very soon to finalize a recommendation to the city.

HR & Operations Committee: Mrs. Stanley and Mrs. Pylypiw recently met with Mrs. Schwartz to review her evaluation. Trustees agreed that exceptional leadership has been provided by Mrs. Schwartz. The successful bond proposal, capital campaign, renovation and relocation plans and execution were highlighted as achievements in the midst of COVID-19.

Comments also included several recommendations for goal setting: 1) review staff compensation, 2) plans to attract younger generation and minorities, and 3) develop diverse pool of prospective vendors in the bid process.

At the review, Mrs. Schwartz discussed plans to present to the Board her goals for FY20-21 at the upcoming Trustee meeting.

Other Committees: None.

Old Business: None.

New Business-Amended Library Reopening Policy: On learning more about the Center for Disease Control's protocols for use of face shields, Mrs. Schwartz proposed an amendment to the Library Re-Opening Policy adopted last month. The CDC does not recommend the use of face shields alone (without a mask) because due to insufficient data about the protection it does or does not provide.

The amendment is in Exhibit A under "Requirements During All Phases" Item F. The proposed amendment is shown below:

F. → ~~The term "mask" as used in this document is defined as a face covering of any material recommended by the Center for Disease Control worn on or over the face that provides a barrier from the bridge of the nose to the chin. Masks, face shields, and cloth worn in a manner that covers nose to chin are all acceptable.~~


The group reviewed the proposed amendment. Discussion ensued. Ms. Kale made a motion to approve. Mr. Larkin supported. Motion carried. (Full policy is available upon request.)

President's Remarks: Ms. Pylypiw stated that she is incredibly impressed at how quickly FPL has reopened in the new location. Kudos to administration and staff for their ongoing hard work in getting us to this stage of the renovation process.

Director's Remarks: Mrs. Schwartz thanked the Board in return, noting that the current circumstances can be challenging at times. Today was a big day as our Annex section of the library opened to the public. Luckily we leased more space than we need so staff and patrons are able to practice proper social distancing amid the pandemic.

Upcoming Activities: We are doing some virtual recordings in our work with FCCA and scheduling some hybrid programs with their students. All library story time activities will be virtual. Our SYI students are finishing their summer activities and projects.

Adjournment: Mrs. Stanley made a motion to adjourn. Ms. Jackson supported. The meeting was adjourned by unanimous consent at 6:33 pm.



Ms. Linda Pylypiw, President