

**Flint District Library  
March 3, 2022 Regular Board Meeting  
Flint Ferris Wheel, 5:30 pm**

**Present:** Heather Kale, Brian Larkin, Vivian Kao, Kathy Jackson, Reta Stanley, Audrey Young-Muhammad

**Absent with notification:** Dean Yeotis

**Staff:** Kay Schwartz, Connie Palmer, Leslie Acevedo, Ashoka Rao, Julie McCullough, Rick Dunning

**Call to Order:** President Stanley called the meeting to order at 5:30 pm.

**Oath of Office for Reappointed Board Member:** Connie Palmer gave the oath to reappointed trustee Kathy Jackson, whose term will end September 30, 2024.

**Approval of Agenda:** Brian Larkin made a motion to approve the agenda. Vivian Kao supported. Motion carried.

**Call to Public:** Two members of the public, Norman Bryant and Elizabeth Taylor, each spoke on behalf of "The Gloria Coles Initiative," which they described as a recommendation by community members that the Flint Public Library be renamed "The Gloria Coles Flint Public Library." They spoke in favor of this initiative and recounted Ms. Coles many accomplishments during her time as Library Director. Mr. Bryant distributed a handout to the Board detailing Ms. Coles' community work for which she was honored with a 1999 Sojourner Truth Award. A copy of the handout is attached to the minutes.

**Correspondence:** Secretary Vivian Kao read a letter dated 2/23/22 from former FPL Director Gloria Coles to Board President Reta Stanley. A copy of the letter is attached to the minutes.

**Approval of 1/6/22 Regular Meeting Minutes:** Brian Larkin made a motion to approve. Kathy Jackson supported. Motion carried.

**Finance, Budget, and Policy Committee**

**Review of Financial Statements for Month ending 1/31/22:** Connie Palmer made a brief presentation to the Board, noting that 58.90% of the fiscal year is complete. Property taxes received to date are \$2,465,450.73. To date we have used 54% of total expenditures. We have \$6,382,431.43 in unrestricted cash less current liabilities of \$208,101.39. Net cash available for operations is \$6,174,330.04. We have unrestricted cash to cover 21 months of operations. Brian Larkin made a motion to approve the statements as presented. Audrey Young-Muhammad supported. Motion carried.

**Resolution 22-378-FPL 2022 General Fund Appropriations Act as Amended:**

The Flint Public Library Board of Trustees has an obligation to approve a balanced budget by July 1st of each year, and the Flint Public Library Board of Trustees adopted a balanced budget for the fiscal year ending June 30, 2022 (FY 22) on June 3, 2021.

The FY 22 budget needs amending due to known changes in operating revenue and grants awarded, and amending for known changes in operating expenditures and grants expenditures.

NOW THEREFORE BE IT RESOLVED AS FOLLOWS:

1. The Board of Trustees of the Flint District Library hereby adopts the amended general operating appropriations for fiscal year 2022;
2. The Board of Trustees of the Flint District Library estimated total revenues and total expenditures of the general operating fund as amended are as follows:

Estimated Revenues - operations \$3,710,165  
Estimated Revenues - grants & special programs 24,305  
Fund Balance - assigned, committed or reserved 1,268,536  
Fund Balance - unreserved, uncommitted and unassigned 3,916,881  
Total Fund Balance July 1 Available to Appropriate \$5,185,418  
Total Estimated Available to Appropriate \$8,919,888  
Estimated Expenditures  
Governing Board \$42,315  
Administration 502,388  
Automated Systems 271,353  
Facilities 441,977  
Library & Program Services 2,375,083  
Development 157,490  
Development -capital campaign 185,826  
Grants & Special Programs 192,034  
Total Appropriated \$4,168,466

The Library will use \$177,880 from special programs and grants assigned fund balance, will add \$10,152 for special programs and grants for FY 22, will use \$53,686 from assigned fund balance and will use \$212,581 from unassigned fund balance.

3. The Board of Trustees of the Flint District Library has caused to be levied and collected a general property tax on all real and personal property within the City of Flint a millage of 4.0 mills for the operation of the Flint Public Library on the summer 2021 tax roll.
4. The Board of Trustees of the Flint District Library hereby designates the Director of Library Services and the Director of Finance the right to assign fund balance as of June 30, 2022 for the amounts of prepaid expenses and accounts payable as necessary for the final reporting on the Financial Statements of the Flint Public Library as of June 30, 2022.

Brian Larkin made a motion to approve. Audrey Young-Muhammad supported. Roll call vote: Larkin-aye, Jackson-aye, Kale-aye, Kao-aye, Young-Muhammad-aye, Stanley-aye. Motion carried.

### **Updates from Board Committees**

**Building Reno Committee:** Due to supply chain and other issues, our new confirmed opening date is Thursday, May 19. We will have a ribbon cutting and tours that day but no regular library services until Friday 5/20. We will have special entertainment on Saturday, along with volunteers to help lead building tours.

Clark and other tradespeople are still in the building. Most of our furniture for the public areas hasn't been unboxed or unwrapped yet, and OPN architects will visit soon to do that. Other building projects continue at a good pace. Many great things are happening and we can't wait to show everyone our new space!

**Fundraising & PR Committee:** The campaign total with pledges to date is \$100,861.49. Plans continue for the 2022 Learn for Life breakfast event which will be held in early June.

**Other Committees:** None.

**Old Business:** None.

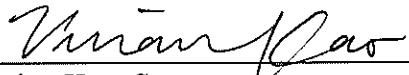
**New Business:** President Stanley addressed the issue of naming the library that was brought up in the Public Comment period and was the subject of Board Correspondence. After asking for volunteers, she appointed an Ad-Hoc Committee consisting of herself, Brian Larkin, Heather Kale and Audrey Young-Muhammad to meet at a different time to consider the matter. Kathy Jackson and Vivian Kao also volunteered to serve on the committee and President Stanley agreed. The meeting will be posted publicly.

**President's Remarks:** President Stanley shared that she recently spoke to former Director Gloria Coles. Stanley noted that Gloria Coles did a fantastic job as Director and was a great librarian.

**Director's Remarks:** Kay Schwartz noted that the newly renovated building will include a sidewalk that runs from FPL to Central High School. We are ready and eager to welcome all neighborhood students.

**Upcoming Activities:** Leslie Acevedo briefly shared details of plans for our opening day and information about the new Kanopy streaming video program including Kanopy Kids.

**Adjournment:** Heather Kale made a motion to adjourn the meeting. Brian Larkin supported. The meeting was adjourned by unanimous consent at 6:43 pm.

  
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Vivian Kao, Secretary

