

**Flint Public Library
Finance and Budget Committee
September 22, 2022 5:30 p.m.
Held in the Harris Room at the Flint Public Library**

Members present Brian Larkin (arrived 5:50 p.m.), Jim Richardson, Matt Schlinker,
Andy Watchorn, Marc Baines

Staff present: Martita Moffett-Page, Kay Schwartz, Tina Hayes

Others present: Shawna Farrell and Janet Fras, Taylor & Morgan CPAs

Mr. Richardson called the Finance Committee meeting to order at 5:44 p.m. at the request of Mr. Larkin whose arrival had been delayed.

Mr. Richardson requested a motion to approve the agenda. Mr. Schlinker made a motion to approve the agenda as presented, Mr. Baines seconded. The question was called, all present voting aye, no nays or abstentions. Motion passed.

Ms. Schwartz introduced Martita Moffett-Page, Director of Finance and Human Resources, who started with FPL September 6. She comes with exactly the skills and experience the Library was seeking in a new Director.

A call was made to the public. No public attending wished to address the committee.

The committee reviewed the minutes from the August 25, 2022 meeting. Mr. Watchorn made a motion to accept and file the minutes, Mr. Schlinker seconded. The question was called, all present voting aye, no nays or abstentions.

Mr. Larkin arrived at 5:50 p.m. and the gavel was passed to him.

Old Business

Financial Statements and Investment Report – Pre-Audit Statements for the month ending August 31, 2022

Mr. Larkin asked Ms. Schwartz to review the financial statements and investment report for all funds for the period ending August 31. Ms. Schwartz reviewed the financial statements and the investment schedule for the general fund, the capital projects private fund and public fund and the debt service fund with the committee. Discussion ensued. Mr. Baines moved that the financial statements be recommended to the Board for approval. Mr. Watchorn seconded. The question was called, all present voting aye, no nays or abstentions.

Reports

Executive Director's Report

Director Schwartz reported that preparation for the audit by Plante Moran are proceeding with the hiring of Ms. Moffett-Page and the continued assistance of our consultants, Taylor and Morgan, CPAs and former Finance Director Connie Palmer.

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Staff continues to work on the final “punch list” items with Clark and to finalize all documentation with OPN and Clark so that all the trade contracts can be closed out and paid.

Board Report

Mr. Larkin reported that he would be leaving the Board of Trustees as soon as the Flint Board of Education appoints a replacement, but that he would continue as a member of the Finance Committee.

Mr. Larkin called for a motion to adjourn. Mr. Richardson made the motion and Mr. Schlinker seconded. Mr. Larkin called for a vote, all in attendance voting aye, no nays or abstentions. Meeting adjourned at 6:50 p.m.

Respectfully submitted,
Kay Schwartz

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