

**Flint District Library  
July 7, 2022 Regular Board Meeting  
Meeting held in Harris Room, 5:30 pm**

**Present:** Mrs. Stanley, Mr. Yeotis, Ms. Jackson, Mr. Larkin, Ms. Kale, Ms. Young-Muhammad

**Absent with notification:** Ms. Kao

**Staff:** Mrs. Schwartz, Mrs. Harden, Mrs. Jones, Mr. Dunning, Mrs. Rao, Mr. Moyer

**Call to Order:** Mrs. Stanley called the meeting to order at 6:01 pm.

**Approval of Agenda:** Mr. Larkin made a motion to approve the agenda. Ms. Kale supported. Motion carried.

**Call to Public:** Ms. E. Taylor questioned the content of meeting minutes. Mrs. Stanley thanked her for her comment and clarified that the meeting minutes are to record actions of the Board of Trustees.

**Approval of 6/2/22 Public Budget Hearing Meeting Minutes:** Mr. Larkin made a motion to approve. Ms. Yeotis supported. Motion carried.

**Approval of 6/2/22 Regular Meeting Minutes:** Mr. Larkin made a motion to approve. Ms. Kale supported. Motion carried.

**Approval of 6/30/22 Regular Meeting Minutes:** Mr. Yeotis made a motion to approve. Mr. Larkin supported. Motion carried.

**Finance, Budget, and Policy Committee**

Mrs. Schwartz reported that fiscal year 2022 is now closed and fiscal year 2023 is now open. The Financial Dashboard for the period ending May 31, 2022 was reviewed. As of May 31, 91.78% of the fiscal year was complete. Property taxes received to date were 91.9% and to date we have used 78.54% of total expenditures. We have \$5,645,028.69 in unrestricted cash. Net cash available for operations is \$5,338,028.69, which would cover 16.1 months of operations. Mr. Larkin made a motion to approve the report. Mr. Yeotis supported. Motion carried.

**Updates from Board Committees**

**Fundraising & PR Committee:** Ms. Kale mentioned that as of June 30<sup>th</sup> the amount raised is \$175,000, and new donor increased over \$60,000. This is a 91% increase over last year's campaign. We are planning a donor recognition event for the week of September 15<sup>th</sup>.

**Nominating Committee:** no report

**Succession Planning Committee:** Mrs. Stanley spoke about how the committee did meet and will be bringing more information forward to the Board at the August meeting.

**Naming of the Library Committee:** Mrs. Stanley reported a conversation with the Library's attorney about renaming the Library. Attorney Anne Seurnyck explained that the legal name of the Library, which is Flint Public Library, is contained in the District Library Agreement executed by the City of Flint and the Flint Community Schools in 1998. In order to change the name of the Library, the process would require both of those bodies to agree to amend the District Library agreement.

Ms. Kale made a motion: That the Flint Public Library Board of Trustees take the necessary steps to change the legal name of Flint Public Library to Gloria Coles Flint Public Library, provided that Gloria Coles agrees to the use of her name in this manner. Dean Yeotis supported. Roll call vote: Stanley-aye, Yeotis-aye, Larkin-aye, Jackson-aye, Kale-aye, Young-Muhammad-aye. Motion carried.

**Old Business:** None.


**New Business:** None.

**President's Remarks:** Please see above under Naming of the Library Committee.

**Director's Remarks:** Mrs. Schwartz mentioned this is the first meeting of this fiscal year and staff is working on many things to close out FY 22 and begin FY 23. Connie Palmer is on contract with the library for year-end financials and audit. We have also contracted with Taylor & Morgan, CPAs for finance and accounting assistance. Our search firm is seeking candidates for the Director of Finance and HR position. We are working on a staffing plan to replace recent and upcoming retirees and will post positions when we are ready to begin recruiting. We do not have attendance stats tonight but can report that we have issued 1,700 new library cards since opening day.

**Upcoming Events:** Ms. Acevedo spoke about summer reading activities currently running and there is something every day for all ages. There is also adult programming, a new evening Book Club. The teen program that was held recently was very well attended, decorate a tote bag. We are currently working on Sept. & Oct. programs.

**Adjournment:** Mr. Yeotis made a motion to adjourn. Ms. Young-Muhammad supported. The meeting was adjourned by unanimous consent at 6:58 pm.

  
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Mrs. Stanley, President