



BOARD OF TRUSTEES Meeting Minutes

LOCATION, DATE AND TIME:

Flint Public Library, 1026 E. Kearsley St., Flint, MI 48503 – Harris Room
Thursday, November 3, 2022, 5:30 PM

Present: Reta Stanley, Kathy Jackson, Heather Kale, Dean Yeotis, Audrey Young-Muhammad.

Absent: Brian Larkin, Vivian Kao.

Staff: Kay Schwartz, Martita Moffett-Page, Leslie Acevedo, Ashoka Rao, Jenny Jones, Rick Dunning.

Public in Attendance: No members of the public in attendance.

Call to Order: President Stanley called the meeting to order at 5:33 pm.

Approval of Agenda: Kale made a motion to approve the agenda. Yeotis supported. Motion carried.

Call to Public: No members of the public in attendance.

Approval of 10/6/22 Regular Meeting Minutes: Kale made a motion to approve the minutes. Yeotis supported. Motion carried.

Finance, Budget, and Policy Committee

Monthly Financial and Investment Report ending 9/30/22: Moffett-Page made a presentation to the Board, noting that 25.21% of the fiscal year is complete. Property taxes received to date is 66.6%. To date we have used 26.83% of total expenditures. We have \$7,144,390 in unrestricted cash liabilities. Net cash available for operations is \$6,868,088. We have unrestricted cash to cover 19 months of operations. Kale made a motion to approve the report. Yeotis supported. Motion carried. Schwartz reported on the audit process and the fieldwork portion is completed. Plante Moran is currently working on the statement of review and should have a draft completed by the December board meeting.

Updates from Board Committees

Succession Planning Committee: President Stanley reported that the committee met last week over zoom, and they are currently working on a timeline. There will be a public meeting in December, and they hope to have a posting ready to go by the end of January, and final interviews in May.

Fundraising & PR Committee: Kale shared details about the next donor reception that is next week on Nov. 10th. Donations to date are just under 40k, last year they were at around 65k. The winter appeal letter is in the works currently.


Nominating and Naming Committee: Schwartz mentioned there is still no word from the City Council or the Flint School Board, and they do not expect to hear anything until after the election next week.

President's Remarks: President Stanley is thrilled about how busy the library is every time she comes into the building. Thank you to Kay and her leadership, and thank you to the staff. Also welcome to Martita Moffett-Page to her first meeting presenting the financial report.

Director's Remarks: Schwartz commented that the new hires begin the next couple of weeks. The posting for the Digital Learning Specialist did not get filled, that position is on pause for now. Kay and Olsen from OPN presented at MLA recently and they heard great feedback about their presentation and might be presenting at ALA in June. Some usage stats since re-opening room reservations are over 1,000 from May – September. Also attendance through the doors are up over 21% from fiscal year 2019 to current, and book circulation is up more than 50% from 2019.

Upcoming Activities: Acevedo shared details of several programs and activities including the new virtual reality digital program and wee one's yoga. She also handed out the new program guide and book pages.

Adjournment: Yeotis made a motion to adjourn. Jackson supported. The meeting was adjourned by unanimous consent at 6:29 pm.


Secretary