



BOARD OF TRUSTEES Meeting Minutes

LOCATION, DATE AND TIME:

Flint Public Library, 1026 E. Kearsley St., Flint, MI 48503 – Harris Room
Thursday, September 1, 2022, 5:30 PM

Present: Mrs. Stanley, Mr. Yeotis, Ms. Jackson, Mr. Larkin, Ms. Kale, Ms. Young-Muhammad, Ms. Kao

Staff: Mrs. Schwartz, Ms. Acevedo, Mrs. Jones, Mr. Dunning.

Call to Order: Mrs. Stanley called the meeting to order at 5:32 pm.

Approval of Agenda: Ms. Kale made a motion to approve the updated agenda. Ms. Kao supported. Motion carried.

Approval of 8/5/22 Regular Meeting Minutes: Ms. Kao made a motion to approve. Ms. Jackson supported. Motion carried.

Call to Public: The Board heard comments from the public on the following topics: (1) Ring –A-Bell for ASL, Linda Bell would like to partner with FPL and was referred to staff who plan programming; (2) the process for School Board and City of Flint appointment to the FDL Board from Ms. Taylor; (3) DeWaun Robinson thanked the board for their hard work and listening to the community's requests in regard to the Gloria Coles Initiative.

Finance, Budget, and Policy Committee

Mrs. Schwartz reported that fiscal year 23 is now open. Noting that 100.00% of the **2022** fiscal year is complete. Property taxes received to date is 91.9%. To date we have used 85.12% of total expenditures. We have \$5,922,236.37 in unrestricted cash liabilities. Net cash available for operations is \$5,438,568.07. We have unrestricted cash to cover 16.4 months of operations.

A new Finance and Human Resources Director has been hired, and begins Sept. 6th, 2022, Martita Moffett-Page. She brings precisely the education, experience and skill we were seeking and the Library is lucky to have her on our team.

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Resolution 22-387 to Amend District Library Agreement to Change Library Name

WHEREAS, on October 1, 1998, the Flint Public Library was approved for establishment by the Library of Michigan as a legally established district library; and

WHEREAS, the Library currently serves the Flint Public Library District comprised of the Flint Public Schools ("School District") and the City of Flint ("City") with the School District and the City as participating municipalities; and

WHEREAS, on July 7, 2022, the Flint Public Library Board decided to proceed with a name change from "Flint Public Library" to "Gloria Coles Flint Public Library" to honor the work and legacy of Ms. Gloria Coles, the former and long-time director of the Library; and

WHEREAS, pursuant to the Library's District Library Agreement ("Agreement") and the District Library Establishment Act, 1989 PA 24, the Library is required to amend the Agreement to change the name; and

WHEREAS, pursuant to the DLEA, consent of both legislative bodies of the participating municipalities will be required for any amendment to the Agreement; and

WHEREAS, the Library has determined that it will formally request that the School District and the City approve an amendment to the Agreement to change the name.

NOW, THEREFORE, BE IT RESOLVED that the Library Board of the Flint Public Library as follows:

1. The Library Board has determined that it is necessary and in the public's best interests to change the Library's name to the Gloria Coles Flint Public Library pursuant to the DLEA.
2. To that end, the Library Board approves the Amendment to the District Library Agreement ("Amendment") attached as an Exhibit to this Resolution.
3. The Library Board authorizes the Director and/or President to execute and deliver the Amendment to the School District and the City for their consideration of the Amendment.
4. The Library Board authorizes the Executive Director and/or President to execute and deliver the Amendment and to execute and deliver any other certificates or documents as may be required by the Library of Michigan.
5. The Library Board authorizes the Executive Director and/or President to approve any non-substantive changes to the Amendment, or changes required by the Library of Michigan or State Librarian if required before the Amendment is approved by the State Librarian.
6. The Effective Date of the Amendment shall be the date the State Librarian approves the Amendment.
7. After the Effective Date of the Amendment, the Library authorizes the Executive Director and/or President to take any action necessary to change the name on any necessary documentation in order to accomplish a smooth transition.
8. All resolutions or motions and parts of resolutions or motions in conflict with this resolution are hereby repealed to the extent of such conflict.

EXHIBIT TO RESOLUTION 22-387

AMENDMENT TO THE DISTRICT LIBRARY AGREEMENT

THIS AMENDMENT TO THE DISTRICT LIBRARY AGREEMENT is entered into as of the _____ day of _____, 2022 by and between the City of Flint ("City") and the Flint Public Schools ("School District"), County of Genesee, (collectively referred to as the

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"Participating Municipalities") pursuant to the District Library Establishment Act, 1989 PA 24, (the "DLEA").

WHEREAS, pursuant to the terms of the DLEA, the City and the School District originally established the Flint District Library ("Library") by agreement dated October 1, 1998 ("District Library Agreement");

WHEREAS, the Library has been operating under the name "Flint Public Library" since the Effective Date of the District Library Agreement; and

WHEREAS, the City, School District, and the Library Board now desire to change the name of the District Library.

Therefore, in consideration of the premises and other mutual obligations and promises, the Parties agree as follows:

1. **Amendment.** Paragraph 1 of the District Library Agreement is amended to read in its entirety as follows:
 - A. **Establishment/Name of Library.** The Parties hereby establish as of the Effective Date of this Agreement a district library pursuant to the Act to be known as the "Gloria Coles Flint Public Library," (the "District Library") having all powers granted to such district libraries by the Act and Michigan law.
2. **Governing Law.** This Amendment shall be governed by and construed in accordance with the laws of the State of Michigan.
3. **Severability.** If any clause, provision, or section of this Amendment shall be ruled invalid or unenforceable by any court of competent jurisdiction, the invalidity or unenforceability of such clause, provision, or section shall not affect any of the remaining clauses, provisions, or sections.
4. **Execution in Counterparts.** This Amendment may be executed in two or more counterparts, each of which shall be deemed and all of which shall constitute one and the same agreement, and the signature of any Party to any counterpart shall be deemed a signature to and may be appended to any other counterpart.
5. **Remaining Effectiveness of Amended Agreement; Conflict of Provisions.** Unless specifically amended by this Amendment, all other provisions of the District Library Agreement shall remain in full force and effect. In the event a conflict occurs, this Amendment shall govern.

[Resolution includes signature lines for City of Flint, Flint Community Schools, and Gloria Coles Flint Public Library (f/k/a/ Flint Public Library)]

Ms. Jackson made a motion to approve. Mr. Larkin supported. Roll call vote: Stanley-aye, Yeotis-aye, Larkin-aye, Jackson-aye, Kale-aye, Kao – aye, Young-Muhammad-aye. Motion carried.

Updates from Board Committees

Nominating Committee: Mr. Larkin spoke about the board appointments and mentioned that there are 3 appointments from the City of Flint, and 4 appointments from the Flint Schools. Mr. Larkin's and Mr. Yeotis' appointments are expiring this month. Mr. Yeotis would like to be reappointed, however Mr. Larkin, after nine years of service, is ready to "retire." A letter was sent to the Mayor recommending the reappointment of Mr. Yeotis. A letter was sent to the Flint Board of Education recommending the reappointment of Mrs. Stanley and with two other candidates' names as suggestions for the open FBE position.

Letter from the Executive Director: Mrs. Schwartz read a letter with her intent to retire as of June 30, 2023 and thanked the board for beginning a succession planning process.

Succession Planning Committee:

Resolution 22-388 to Confirm Establishment of a Succession Planning Committee

WHEREAS, the Library was informed of the retirement of the current director and realized the need to plan for succession and a new director;

WHEREAS, to accomplish this goal, the Library Board desires to establish a Succession Planning Committee; and

WHEREAS, the Library has determined that forming the Committee is in the best interest of the Library.

NOW, THEREFORE, BE IT RESOLVED that the Library Board of the Flint Public Library moves to appoint the Succession Planning Committee ("Committee") as follows:

1. The voting members of the Committee shall be
 - a. Reta Stanley.
 - b. Brian Larkin
 - c. Heather Kale

No other person shall have a vote on the committee.

2. A quorum of the Committee shall be the majority of the voting members who are appointed and serving.
3. The Committee may seek counsel and advice from any person who may assist with any of the Committee's determinations or recommendation. In addition, FPL requests the assistance of the following individuals as their availability permits:
 - a. Kay Schwartz, Executive Director, Flint Public Library
 - b. Dr. Lynda Jeffries, The Leadership Group
 - c. Julie Hordyk, Mind Over Marketing
 - d. Grace Tucker, President, Friends of the Flint Public Library
 - e. Jo Anne Mondowney, Director, Detroit Public Library
 - f. David McGhee, former FPL Trustee
 - g. Matthew Schlinker, former FPL Trustee
 - h. Dale Weighill, Mott Community College
4. The Board authorizes and requests that the Committee complete the following duties and responsibilities:
 - a. Review and recommend a search firm for hiring a new library director

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- b. Review and recommend candidates for the full board to interview for library director.
 - c. Any additional duty or responsibility delegated by the Board.
5. The final decision of hiring the search firm and the new director shall remain with the FPL Board.
6. The Library Board understands that the Committee shall operate as a public body pursuant to the Open Meetings Act and the Freedom of information Act.

Mr. Larkin made a motion to approve. Mr. Yeotis supported. Roll call vote: Stanley-aye, Yeotis-aye, Larkin-aye, Jackson-aye, Kale-aye, Kao – aye, Young-Muhammad-aye. Motion carried.

Fundraising & PR Committee: Ms. Kale reported that as of August 30th the amount raised is \$27,000. There are two donor reception planned on September 29 and November 10th. Invitations for the September event have been sent out and sponsors have been secured.

Board Education: Mrs. Schwartz presented two videos featuring the Library's renovation, one that OPN Architects are submitting for a video competition and the other a 30 second spot created by Olmsted Associates for which we have purchased slots on local Flint stations. She handed out a packet which was emailed earlier on the First Amendment rights upheld by public libraries, the American Library Association's Freedom to Read Statement and Book Challenges. Book challenges are being brought on an organized basis around the country and may come to Flint. FPL does have procedure for book challenges, but very few challenges have been received in the past. The packet also contained FPL's Materials Selection Policy that describes how the Library chooses materials. That policy is currently being revised and will be brought to the board for approval when complete.

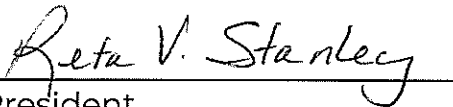
President's Remarks: Mrs. Stanley thanked Mr. Larkin for his nine years on the Board and for his leadership as Board Treasurer. Also a special thanks to Mrs. Schwartz for her time as director, she mentioned that they have received three proposals for the director position thus far and she will keep everyone updated.

Director's Remarks: Mrs. Schwartz mentioned that this week was Wanda Harden's, final week as she retired from FDL. She wanted to thank Wanda for her many years of service. Wanda's position as well as others were posted this week on the libraries website.

Upcoming Events: Mr. Dunning spoke about upcoming September and October programs including a new podcasting class. Mr. Dunning also passed out the program guide for Sept/Oct.

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Adjournment: Mr. Larkin made a motion to adjourn. Ms. Kale supported. The meeting was adjourned by unanimous consent at 7:18 pm.



President