

# **Flint Public Library**

## **Local Author Meeting Room Procedures**

All meeting room policies and procedures apply, in addition to the following:

### **Materials Review**

Some materials could be considered unsuitable for the Library's collection. A copy of the authors work must be reviewed by a library staff member prior to scheduling use of a meeting room.

### **Book Sales and Publicity**

The sale of author books is permitted, however no admittance fee may be charged, contributions solicited, or collections for other materials or items made.

Posters and other publicity must not give the impression that the program is sponsored or approved by the Library. Promotional materials may not be affixed to library entrances, elevators, or stairwells. You may submit a poster or flyer for the public bulletin board.