

**Flint Public Library
Finance and Budget Committee
April 22, 2021 5:30 p.m.
Virtual Meeting via Zoom as permitted by law**

Members present Brian Larkin, Jim Richardson, Asa Zucarro, Andy Watchorn,
April January, Marc Baines
Staff present: Director of Library Services Kay Schwartz
Director of Finance, HR & Facilities Connie Palmer
Finance & HR Assistant Tina Hayes
Librarian Janet O'Keefe as Zoom facilitator

Mr. Larkin called the Finance Committee meeting to order at 5:33 p.m.

Roll call: Mr. Larkin requested that committee members identify themselves and state their location. The response was as follows:

Jim Richardson	Flint, MI
Asa Zucarro	Flint, MI
Andy Watchorn	Flint, MI
April January arrived 5:45	Grand Blanc, MI
Marc Baines arrived 6:00	Grand Blanc, MI

Mr. Larkin requested a motion to approve the agenda. Mr. Watchorn made a motion to approve the agenda, Mr. Richardson seconded. The question was called, all present voting aye, no nays or abstentions. Motion passed.

A call was made to the public. No public attending via ZOOM wished to address the committee.

The committee reviewed the minutes from the March 25, 2021 meeting. Mr. Richardson made a motion to accept and file the March 25, 2021 minutes, Mr. Watchorn seconded. The question was called, all present voting aye, no nays or abstentions. Mr. Larkin extended his thanks and gratitude to Mr. Richardson for chairing the meeting on March 25, 2021.

New Business

None

Old Business

Financial Statements and Investment Report – all funds for the fiscal year ending March 31, 2021

Mr. Larkin asked Mrs. Palmer to review the financial statements and investment report for all funds for the fiscal year ending March 31, 2021. The financial statements and investment report were displayed on screen. Mrs. Palmer reviewed the financial statements and the investment schedule for the general fund, the capital projects private fund and public fund and the debt service fund with the committee. Discussion ensued. Mr. Larkin requested a motion to recommend the statements to the Board of Trustees for approval. Mr. Watchorn made the motion and Mr. Baines seconded. Mr. Larkin called the question, all present voting aye, no nays, or abstentions.

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Reports

Directors Report and Capital Projects update

Director Schwarz reported on the following:

- Public Service – the library is continuing to have the browse and go service of up to 2 hours per patron. The library is starting to see an increase in patronage during the week. The library is continuing its virtual programming for patrons, including the FPL After Hours and Children's concerts.
- The Library has received a Summer Youth Imitative Grant from the Flint Genesee Chamber to hire six students this summer. The program has been downsized due to our temporary location.
- America Rescue Plan Act (ARPA) funds – Director Schwartz is continuing to review the availability of these funds for current and future projects. It is unlikely that FPL will be able to receive any of these funds for the renovation project.
- Capital Campaign –Director Schwartz reviewed the status of the campaign to date. A targeted mailing will go out in June to be the public portion of the capital campaign. FPL needs to raise \$300,000 to reach the fund raising goal for the capital campaign.
- Grand opening of renovated building – Director Schwartz has asked our Community Engagement and Communications Manager Mrs. Wanda Harden to oversee the party to celebrate the grand opening of the renovated building. Mrs. Harden will work with local consultants to achieve this task.
- 1026 E. Kearsley renovation – Director Schwartz shared the latest photos from the renovation site, the furniture & fixtures design and the color palette selected for the building.

Mr. Larkin and the committee congratulated Director Schwartz on her 50th wedding anniversary. Director Schwartz thanked the committee.

Board Report

Mr. Larkin reported the board was continuing its work. Mr. Larkin recommended a thorough review of the ARPA funds as the Library is well positioned to receive funds from this once in a lifetime federal funding.

Mr. Larkin called for a motion to adjourn. Mr. Richardson made the motion and Mr. Watchorn seconded. Mr. Larkin called for a vote, all in attendance voting aye, no nays or abstentions. Meeting adjourned at 6:56 p.m.

Respectfully submitted,
Connie Palmer

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