

**Flint District Library**  
**September 3, 2020 Regular Board Meeting**  
**Meeting held by Zoom, 5:30 pm**

**Present:** Ms. Linda Pylypiw, Mrs. Reta Stanley, Mr. Moses Bingham, Ms. Kathy Jackson, Ms. Heather Kale, Mr. Brian Larkin

**Absent:** Mr. Dean Yeotis

**Staff:** Mrs. Kay Schwartz, Mrs. Connie Palmer, Ms. Leslie Acevedo, Mr. Rick Dunning, Mrs. Ashoka Rao, Mrs. Julie McCullough, Mrs. Wanda Harden, Ms. Tina Hayes, Ms. Janet O'Keefe

**Call to Order:** Ms. Pylypiw called the meeting to order at 5:35 pm.

**Approval of Agenda:** Mrs. Stanley made a motion to approve the agenda. Ms. Kale supported. Motion carried.

**Call to Public:** There were no questions or comments from the public.

**Approval of 8/6/20 Regular Meeting Minutes:** Mr. Larkin made a motion to approve. Ms. Kale supported. Motion carried.

**Finance, Budget, and Policy Committee**

**Review of Pre-Audit Financials ending 6/30/20 (no action required):** Mrs. Palmer made a brief presentation to the Board, noting that 100.00% of the fiscal year is complete. Property taxes received to date are \$2,827,781.29 which is 100.20% of funds levied. To date we have used 100.48% of total expenditures. We have \$4,316,770.73 in unrestricted cash less current liabilities of \$515,421.21. Net cash available for operations is \$3,801,349.52. We have unrestricted cash to cover 12.9 months of operations.

**Updates from Board Committees**

**Building Reno Committee:** Mrs. Schwartz and Mrs. Palmer met with Chad from Clark Construction yesterday, and the demo process continues to go well. Mrs. Schwartz showed pictures of the ongoing building demo to the group. We will need three months to move from the day we get the keys to the new building to ensure that all goes well with our reopening.

**Fundraising & PR Committee:** Total donations received to date for the FY21 campaign are over \$13k. Ms. Kale is chairing the 10/5/20 Virtual Learn for Life event and noted that five out of seven trustees have already confirmed that they will serve as virtual table hosts that day.

**Nominating Committee:** The committee has been busy and has some conversations scheduled with potential candidates on Monday, September 14. Trustees are encouraged to reach out to Mr. Larkin if you would like to serve as an officer for 2020-2021 as the officer election will be held at the October meeting.

**Other Committees:** None.

**Old Business:** None

**New Business:** None.

**President's Remarks:** Ms. Pylypiw shared that she has truly enjoyed her time on the Board, and the always exciting dynamic of the group. She expressed that she looks forward to the end of the building renovation project and extended kudos to administration, staff, and the Board for their ongoing hard work.

**Director's Remarks:** Mrs. Schwartz thanked Ms. Pylypiw in return for her wonderful leadership, service to the Board, and valuable mentorship to the Director throughout her nine years as a trustee. Others in the assembled group expressed their thanks to Ms. Pylypiw as well.

Mrs. Schwartz screen shared a 30 second media spot with the group, which will begin running after Labor Day.

**Upcoming Activities:** Ms. Acevedo shared details of several upcoming programs including Take & Grab Crafts, Minecraft, Book an Expert, and Phone a Story. The FFPL continue to accept donations at their new location at 1111 James P. Cole Blvd., and will hold a small book sale on Thursday, September 17 from 9-5 at the Flint Farmers' Market.

**Adjournment:** Mrs. Stanley made a motion to adjourn. Ms. Kale supported. The meeting was adjourned by unanimous consent at 6:57 pm.

  
Mr. Moses Bingham, Secretary