

**Flint District Library
October 1, 2020 Regular Board Meeting
Meeting held by Zoom, 5:30 pm**

Present: Mrs. Reta Stanley, Mr. Moses Bingham, Ms. Kathy Jackson, Ms. Heather Kale, Mr. Brian Larkin, Mr. Dean Yeotis

Staff: Mrs. Kay Schwartz, Mrs. Connie Palmer, Ms. Leslie Acevedo, Mr. Rick Dunning, Mrs. Ashoka Rao, Mrs. Julie McCullough, Mrs. Wanda Harden, Ms. Tina Hayes, Ms. Janet O'Keefe

Members of the Public (who opt to identify): Dr. Vivian Kao

Call to Order: Mrs. Stanley called the meeting to order at 5:31 pm.

Oath of Office: Mrs. Palmer gave the oath of office to trustee Ms. Heather Kale, who was reappointed to a three year term of office ending 9/30/23.

Approval of Agenda: Ms. Jackson made a motion to approve the agenda. Ms. Kale supported. Motion carried.

Call to Public: There were no questions or comments from the public.

Election of Board Officers: The proposed slate of officers is as follows:

President:	Reta Stanley
Vice-President:	Moses Bingham
Treasurer:	Brian Larkin
Secretary:	Heather Kale

Mr. Larkin made a motion to accept the slate as presented. Ms. Jackson supported. Roll call vote: Mr. Yeotis-aye, Ms. Kale-aye, Ms. Jackson-aye, Mr. Larkin-aye, Mr. Bingham-aye, Mrs. Stanley-aye. Motion carried. The current officers will serve a one year term through September 2021.

Approval of 9/3/20 Regular Meeting Minutes: Mr. Yeotis made a motion to approve. Mr. Larkin supported. Motion carried.

Finance, Budget, and Policy Committee

Review of Pre-Audit Financials ending 8/31/20 (no action required): Mrs. Palmer made a brief presentation to the Board, noting that 16.99% of the fiscal year is complete. Property taxes received to date are \$934,679.63. To date we have used 15.78% of total expenditures. We have \$5,265,441.86 in unrestricted cash less current liabilities of \$784,332.66. Net cash available for operations is \$4,481,109.20. We have unrestricted cash to cover 14.6 months of operations.

Updates from Board Committees

Building Reno Committee: The construction process is going very well and asbestos remediation is almost complete now. Kudos to Mrs. Palmer for her hard work during this process. We are lucky and grateful to have someone so experienced in building projects in her role. Our bids are under the original budgets and the project is financially sound.

Courtland Center is going well too, and patron attendance is slow but growing.

Fundraising & PR Committee: Ms. Kale reminded the group about the 10/5/20 Virtual Learn for Life event. We are looking forward to this virtual event which is our primary annual fundraiser. Total donations received to date for the FY21 annual campaign are over \$17k.

Nominating Committee-Candidate Recommendation/Action: Mr. Larkin made a motion to nominate Ms. Vivian Kao to the City of Flint for appointment to a three year term ending 9/30/23. Mr. Yeotis supported. Motion carried.

Ms. Kao introduced herself to everyone and stated that she hopes she is able to begin working with the group soon.

Other Committees: None.

President's Remarks: Mrs. Stanley thanked the trustees for their vote of confidence in electing her as President and stated that the committee assignments will be announced at the November meeting.

Director's Remarks: We are settled in at Courtland Center, though we have many things to do before we get back into the new building. Some of our technology projects include RFID conversion, choosing self-check and security systems, selecting new computer reservation/timing software, and more.

Our Booked for Lunch Zoom session was "Zoom bombed" today, but FPL tech staff were completely unfazed and able to easily adapt and dispatch the uninvited attendees. Kudos to them for their swift action. It was a good learning experience for staff to make sure they are prepared to handle this type of situation.

Upcoming Activities: Ms. Acevedo shared details of several programs and activities including Booked for Lunch, Virtual Story Times, Virtual Genealogy and Ancestry workshops, and Minecraft from Home.

Congratulations: Mrs. Stanley extended congratulations to the newly elected Board officers and to Mr. Larkin for his recent appointment to the Library of Michigan Board of Trustees.

Adjournment: Mr. Larkin made a motion to adjourn. Ms. Jackson supported. The meeting was adjourned by unanimous consent at 6:33 pm.



Mrs. Heather Kale, Secretary